

BLAKENEY NEIGHBOURHOOD HOUSING SOCIETY LTD

A registered society under the Co-operative and Community Benefit Societies Act 2014. Reference no. 12945R

Correspondence address:

Hornbeam Cottage, New Road, Blakeney, Holt, NR25 7NZ

Registered office: Larking Gowen, 43 Bull Street, Holt, NR25 6HP

Chairman
John Seymour
01263 740080

Treasurer
Donald Glaister
01263 741572

Secretary
Madeleine Collett
01263 741971

Housing Officer
Linda Cripps
01263 740931

24th April 2020

Dear Shareholder,

2020 Blakeney Neighbourhood Housing Society Annual General Meeting

In these uncertain times we have had to make a difficult decision regarding the Blakeney Neighbourhood Housing Society AGM. Originally scheduled for 20th May 2020 the Management Committee have decided it cannot go ahead in its usual format due to the lockdown caused by the risks associated with Covid-19.

Our constitution requires us to have an AGM within six months of the end of the last accounting year. For us that means an AGM by the end of June 2020. We now propose the AGM will take place on 18th June 2020 but will be conducted by exchange of letters.

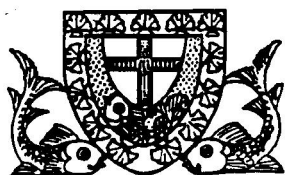
Having taken appropriate professional advice and so as to comply we believe the way forward is to proceed as follows:

1. By 20th May we will have posted on the Society's website <https://blakeneyhousing.org.uk>
 - i. Annual General Meeting Agenda,
 - ii. Minutes of 2019 Annual General meeting
 - iii. Chairman's report,
 - iv. Treasurer's report,
 - v. Abbreviated Accounts,
 - vi. Full Accounts,
 - vii. Management Committee retirees and election details,
 - viii. Resolution to re-elect our accountants Larking Gowen
 - ix. Resolution to take advantage of an 'Accounts Examination' as opposed to a full audit for the 2020 accounts. This is something we do each year and, as always, is subject to the level of income for 2020 and the previous year (2019). We have had to undergo full audits for the last two years as we were beneficiaries of two significant legacies, details of which were shown in earlier accounts.
2. If you do not have access to the internet, please respond as soon as possible and before 5th June 2020 so we can forward the necessary paperwork to you. The full accounts will not be included unless they are specifically requested.
3. In the event you do not accept this proposal, please respond with your reasons as soon as possible and at the latest by 12th June 2020.



**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups



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4. Subject to you, as a shareholder, accepting and agreeing with the information shown on the website as a fair reflection of the BNHS's affairs the Management Committee will deem the AGM to have taken place on 18th June 2020, the Management Committee will have been re-elected and the Resolutions passed.

5. We do not intend issuing voting papers and will instead rely on your responses either by email to secretary.bnhs@gmail.com or in writing to the address on this letterhead as an indication of your voting preference.

6. If we do not hear from you at all, we will regard your silence as acceptance of the Accounts, election of Management Committee and both Resolutions.

7. If there is a shareholder majority in favour of rejecting this approach we will take further legal advice regarding how we can comply with our constitution and the Governments instructions regarding the Lockdown and Social Distancing.

We recognise this is a very unusual step for us to take and we hope you will understand and assist us in this process. We look forward to hearing from you. To ease future communication, if you do have an email address you are willing to share with us, please send a brief email to secretary.bnhs@gmail.com.

Many thanks.

We hope you are well and are staying safe in these very worrying times.

Yours sincerely

John Seymour

Chairman Blakeney Neighbourhood Housing Society



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